



PLEASE NOTE: AIRLINE TICKETS ARE INCLUDED IN THIS PACKET. THEY ARE E TICKETS AND ONLY A RECEIPT. A VALID U.S. PASSPORT IS REQUIRED

**Travel With Nancy Presents:
Tuscany And Umbria
April 27-May 7, 2017
Departure Information Sheet**

Thursday, April 27, 2017

Please call your airline on the day of departure to reconfirm your flight times. (AIR FRANCE 800-237-2747)

Please have your bags tagged with the enclosed **GREEN** luggage tags tags prior to arrival at the airport. Put one Durgan Travel Service tag on your carry-on bag and the other on your checked bag.

Please be at Atlanta's Hartsfield Airport THREE HOURS prior to the flight's departure, and check in at the international terminal at Air France, with your passport. (any non-U.S. citizen will need further identification). **If you are a Frequent Flyer with AF, bring your Frequent Flyer card or number to give to the agent at check in. Failure to have your card or number at check in can result in forfeiture of any credit you may have earned. Keep all your tickets/documents until your mileage is credited. PLEASE NOTE: GROUP TICKETS ARE NOT ALWAYS ELIGIBLE FOR MILEAGE CREDIT.**

Keep your passports handy; you will need them for check in at The Atlanta Airport.

PLEASE NOTE: YOUR ELECTRONIC TICKET IS ONLY A RECEIPT. WHEN YOU CHECK IN WITH THE AIRLINE, JUST SAY YOUR NAME AND SHOW YOUR PASSPORT.

You will be required to take your carry-on through the security check before proceeding to your gate to await your flight's departure. You are welcome to visit the Duty Free Shop. To purchase goods, simply show your airline ticket, pay at the shop, and the purchase will be delivered to you on the plane. If you have not had an opportunity to get foreign currency, there are exchange kiosks in the terminal at the airport.

FLIGHT INFORMATION

Air France Flight	681	Atlanta to Paris	departing at	5:25 PM
			arriving at	7:50 AM (Apr 28)
Air France Flight	1366	Paris to Florence	departing at	9:35 AM
			Arriving at	11:20 AM

There will be a meal service onboard. The flight from Atlanta to Paris is **8 hours and 25 minutes**. Upon arrival at the Paris Airport, (Terminal 2 E), you will proceed to your gate for Florence. (You will depart from Terminal 2 F) Your bags will automatically be transferred to Florence. The flight to Florence is **1 hour and 45 minutes**. When you arrive at The Florence Airport, you will pass through Customs, locate your bags and you will be met by your Tour Escort who will lead the way to the motorcoach that will take you to your hotel. **Remember to set your watch ahead to the local time.**

PLEASE REFER TO THE ENCLOSED HOTEL SHEET FOR THE DETAILS ON YOUR ACCOMMODATIONS AND TO THE ENCLOSED ITINERARY FOR YOUR DAILY ACTIVITIES.

Sunday, May 7, 2017

Rise and Shine! This morning, please check out of your rooms returning your key and paying any incidental charges that you may have incurred (e.g. phone bill, bar bill, etc.). The motorcoach will depart for the **Rome Airport** today. (Your Tour Escort will advise you of the time on Saturday night.) **Be sure to keep your passport on your person as you will need it for check in at the airport.** Upon arrival at the **Rome Airport**, please take your luggage to the airline ticket counter. You will check your baggage onto the flight and await the departure of your flight.

FLIGHT INFORMATION

Delta Flight	65	Rome to Atlanta	departing at	12:20 PM
			arriving at	5:29 PM

(You are flying on DL, a partner of AF)

The flight from Rome to Atlanta is **11 hours and 9 minutes**. (You depart from Terminal 1) There will be a meal service onboard. Upon arrival at the **Atlanta Airport**, you will proceed through the Passport Control to the Baggage Claim area. Once you have located your bags, look for the pushcarts that are available for your luggage. You will pass through Customs. Once you have exited Customs, proceed outside to meet your transportation home. If family and friends wish to check on the flight, they can Delta at 800-221-1212. Don't forget to reset your watch to the local time.

GENERAL INFORMATION FOR TOUR PARTICIPANTS

TRAVEL DOCUMENTS: A valid U.S. Passport is required by the Immigration Authorities. If you aren't a U.S. Citizen, you may need further identification. Call your local passport office or consulate. **PLEASE NOTE:** Countries are now requiring your passport to be valid 6 MONTHS PAST YOUR EXPECTED RETURNED DATE. (This was just changed very recently). You are responsible for having all complete valid documents required. **Please take the time and check your passport now.**

FLIGHT INFORMATION: All flight names and numbers are indicated on your itinerary. It is a good idea to leave a copy of your itinerary with a family member or friend. Please note that it is necessary to arrive at the airport no less than **THREE HOURS prior** to departure to allow sufficient time for check in. Call Air France at 800-237-2747 or Delta at 1-800-221-1212.

CHECK-IN: Although we send your seating requests to the airlines, we cannot guarantee them, as you are traveling on a group ticket. By arriving early at the airport, you can reconfirm your requests at the check-in desk, and, if possible, make changes.

NAME BADGE: We have enclosed 1 Durgan Travel Service name badge per person. Print your name in large block letters with a ballpoint or felt-tip pen (be sure to let the ink dry). Please wear your name badge to the airport and at least the first full day of touring and social functions. The name badge can be worn as a pin or pocket clip.

BAGGAGE ALLOWANCE: You will find **2 GREEN** baggage tags per person enclosed in your documents. Be sure to carefully attach these to your luggage prior to your departure for the airport. Print your name and address on each tag. Print your FINAL outbound destination on the destination line (**FLORENCE**). You are allowed one checked bag (not to exceed 62" overall – length & width & depth or weigh more than **50 lbs.**) and one carry-on bag (not to exceed 43" overall or weigh more than **25 lbs.**). Be sure to attach a permanent nametag to your bags as well, in case of loss.

Please adhere to the baggage allowance, as the motorcoach cannot accommodate any more luggage AND the airlines are now charging pretty high fees!

PLEASE NOTE: On flights departing back to the United States, be prepared for longer security checks and possible random searches.

FREQUENT FLYER PROGRAMS: If you are interested in receiving information about the individual program please call AF or Delta. Airlines do not always give miles points on group tickets. **Keep all ticketing documents until your miles are credited.**

PRECAUTIONS: Due to heightened security precautions, it is necessary that you pack any of the following classes of items in your checked bag, rather than your carry-on. This will speed your time at the security checkpoint. Items not allowed in your carry-on luggage: scissors, razor blades, aerosol cans, nail clippers, cutlery, knives, syringes (unless you have a doctor's note that you need it on the plane), knitting needles, corkscrews, and any sports equipment that could be used as a weapon (i.e. – golf clubs, baseball bat, pool cue, etc.). If in doubt, pack in the items in question in your checked piece of luggage.

NOTE: All of your baggage will be screened and possibly hand-searched. Here are some helpful tips: Keep all checked bags unlocked to permit security personnel to open bags, if needed. Use cable or zip ties as an alternative to baggage locks. Put footwear on top of other contents within your baggage and personal belongings in clear plastic bags. Store all valuable items in your carry-on bag. Undeveloped film should also be stored in carry-on luggage to prevent possible damage during screening. Refer to www.TSATravelTips.us prior to leaving home for a list of prohibitive items in checked and carry-on baggage.

All medications should be kept in the original containers (if possible) in CARRY-ON BAGS. Do NOT check medication.

PLEASE NOTE: ANY MEDICAL CONDITIONS THAT REQUIRE SPECIAL HANDLING SUCH AS PRESCRIPTIONS, OXYGEN, ETC. PLEASE HAVE THE DOCUMENTATION WITH YOU-THIS IS YOUR RESPONSIBILITY TO BRING IT. IF THERE IS ANY DOUBT, PLEASE CONTACT THE AIRLINE DIRECTLY

Please follow the 3-1-1 rule for Carry-Ons: Use 3 ounce or smaller containers of liquid or gel / Place those containers in a 1 quart sized clear plastic zip-top bag, 1 bag per passenger.

INSURANCE: Durgan Travel Service cannot assume responsibility for damaged baggage or loss of luggage. Please note that you are traveling on a group ticket. If for any reason you were unable to return with the group, you would be responsible for paying extra airfare applicable at the time of travel, as well as any transfers involved. If you cancel your trip, either before departure or once the tour has commenced, the unused portions of the tour will be refunded only if you purchased travel insurance prior to departure AND only if the cancellation meets the provisions of your travel protection contract. To be covered, you must have completed and mailed in an application before the tour.

TELEPHONE: As an added service, we have included the access codes to help place your calling card calls from abroad to the United States. Dial the access code listed below for your service provider. Once connected, follow the instructions you will be given. Remember that you do not need to dial the 1 before the area code, once you have reached your provider. For AT&T dial:172 1011/ For MCI dial:172 1022/For US Sprint dial:172 1877

VALUE ADDED TAX: VAT is value-added tax. Many countries have this tax. It is sometimes referred to as Goods and Services Tax (GST). If you are a visitor to a country that has VAT, you may be entitled to get your VAT amount back for a purchase when you leave the country. You should take care of this at the airport where you check in for your flight home. Also, you need to have the items you purchased with you. Be sure to ask the airline check in agent where the Value Added Tax desk is located.

THANK YOU FOR CHOOSING DURGAN TRAVEL SERVICE!